



RAMJAS INTERNATIONAL SCHOOL

R. K. PURAM, NEW DELHI

Circular No. : RIS/2025/8/001

Date : 01 August 2025

To: All Teachers (Classes I to XII)

Subject: Examination Support and Paper Modification Guidelines for CWSN Students

Dear Teachers,

This is to reiterate the essential examination-related provisions for Children with Special Needs (CWSN) enrolled in Classes I to XII. Kindly ensure strict compliance with the following directions during all Unit Tests and Term Examinations:

For Classes I to V:

- Question papers must be modified according to the individual learning needs of each CWSN student.
- The modified paper should be approved by the Special Educator and shared with the respective Subject In-Charge well in advance.
- Mention “Set C” in bold, inside a box at the top of the first page of the modified question paper.
- Ensure that students also write “Set C” on their answer sheets.

For Classes VI to XII:

- All eligible CWSN students must be provided with a scribe and extra time, as per their diagnosis and valid supporting documentation.

Third Language Exemption:

- CWSN students with certified documentation exempting them from the third language will automatically be exempted from Sanskrit.

These instructions are mandatory and recurring before each test and examination cycle. Let us continue fostering an inclusive learning environment by addressing the unique academic needs of every learner.

Thank you for your cooperation.

With regards

Ms. Richa Sharma
Principal